

STUDENT FUND-RAISING

The School Board acknowledges that the solicitation of funds from students must be limited since compulsory attendance laws make the student a captive donor and may also disrupt the program of the schools.

For purposes of this policy "student fundraising" shall include the solicitation and collection of money from students for any purpose and shall include the collection of money in exchange for tickets, papers, or any other goods or services for approved student activities.

The Board will permit student fundraising by students in school, on school property, or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools. The Board requires that any food and/or beverage items that are sold to students and consumed on campus as part of such fundraising activities must comply with the current USDA Dietary Guidelines for Americans and the Smart Snack Rules.

Notwithstanding the aforementioned USDA compliance requirements, each student organization shall be permitted up to two (2) fundraising exceptions per school year where foods and beverages that are not allowable under the Smart Snack Rules can be sold. If approved, fundraisers that involve the sale, to students, of food items or beverages to be consumed on District property shall not compete directly with the sale of reimbursable meals.

Fundraising by approved school organizations, those whose funds are managed by the District, may be permitted in school or off school grounds by the Principal.

Fundraising by students on behalf of school-related organizations whose funds are not managed by the District may be permitted on school grounds by the District Administrator. If the fundraising activity will involve students under age twelve (12), such students' parents must provide written permission for the student to participate in the fundraising activity. Any student under nine (9) years of age, or each group containing one (1) or more students under nine (9) years of age, must be physically accompanied by a parent or a person at least sixteen (16) years of age.

Organizational and Fiscal Management

1. Fundraisers can only be performed by recognized classroom or school activities, school and curricular clubs, or parent organizations.
2. All fundraisers must use Classmunity as organizational and fiscal management tool.
3. Cash donation events such as penny wars, hat days, food pantry collections and other such events are excluded from the use of Classmunity at the discretion of the Building Principal.

SCHOOL BOARD
SCHOOL DISTRICT OF MCFARLAND

STUDENTS
5830/page 2 of 3

4. Any monies collected must be recorded in Classmunity and turned into the school's office for safekeeping by the end of each school day.
5. The designated office worker will verify the dollar amount turned in and reconcile it with what is recorded on Classmunity.
6. Any dollar amounts \$500 and over will be deposited that business day. Dollar amounts under five hundred may be stored in the school safe and deposited as soon as reasonably possible. Events that collect money over the weekend will deposit any collected sums over \$500 into the designated bank's night depository and record the income in Classmunity.
7. The handling of cash and checks is strongly discouraged. Whenever possible electronic transactions via Classmunity should be encouraged and utilized, as it reduces the possibility of fraud, theft, and lost monies.
8. PTA/PTO or Booster Club organizations are invited to make use of Classmunity. Their own policies and guidelines will govern its use, but prior approval from the principal and district business manager must be given as tax exempt paperwork must be verified, and their financial routing must be entered into Classmunity.
9. The McFarland School District permits and encourages the use of Classmunity for online fundraising. All fundraisers through Classmunity are approved by the building principal and must follow the same guidelines listed in this policy. Other online fundraising tools are prohibited as the funds often do not go directly to the school district or have excessive overhead fees associated with them. Submitting for grants online is not considered fundraising per this policy.

All other fundraising shall be done in accordance with Board Policy 9700.

The Principal may establish guidelines for the solicitation of funds which:

- A. specify the times and places in which funds may be collected;
- B. describe permitted methods of solicitation which do not place undue pressure on students;
- C. limit the kind and amount of advertising for solicitation;
- D. ensure proper distribution or liquidation of monies remaining in a student activity account when the organization is defunct or disbanded;
- E. limit the number of fundraising events.

The Principal shall distribute this policy and any administrative guidelines which implement it to each organization granted permission to solicit funds.

SCHOOL BOARD
SCHOOL DISTRICT OF MCFARLAND

STUDENTS
5830/page 3 of 3

Wis. Stat. 103.23

USDA Smart Snacks in School nutrition standards, 7 C.F.R. Parts 210 and 220
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