

## Fees

A student fee schedule is in effect for all students in the McFarland School District, and varies based on the courses and activities in which the student is involved. All grade levels will have associated fees. You are able to pay all fees on-line through the Infinite Campus Portal. Simply log into the Portal and select Payments from the menu along the left-hand side of your screen. You can use your checking account, Visa or MasterCard. In an effort to encourage you to pay the fees as soon as possible and to reduce your costs, the normal \$1.75 convenience fee associated with each transaction will be waived during the on-line registration process for all transactions. After August 23, the convenience fee will be reinstated. Please note the convenience fee is the card fee that is charged to the district by the credit card companies. You may also pay via cash or check at individual school buildings with checks being made to the "McFarland School District."

### Unpaid Fees:

**All K-8 student fees must be paid by September 30th. All High School fees must be paid by Oct 14<sup>th</sup>.** If the fees are not paid by the indicated date, the following information applies:

- Prior Year Fees – Unpaid student fees accumulate from one year to another. The student is not permitted to participate in any secondary co-curricular activity until fees are paid, a payment plan is established, or the fees are waived or reduced. Once the level of unpaid fees reaches \$500 per family, the District retains the option of seeking payment through small claims court or through a collection agency.
- A student will no longer be able to participate in an elective educational opportunity or a non-educational activity for which the payment of charges is necessary until such time as the payment has been made.
- Students will not be denied participation in educational programs for failure to pay fees. Schedules, report cards or diplomas may not be withheld for non-payment of fees.
- High school seniors with unpaid fees will not be allowed to participate in graduation ceremonies and will not be granted senior privileges.
- Current year athletic or other elective co-curricular activity fees must be waived or paid in full before a student is issued a uniform or permitted to play/scrimmage/participate in the sport or allowed to participate other co-curricular activities. This restriction includes the privilege to participate in graduation ceremonies, prom, dances, homecoming, and other non-educational activities.

### Payment Plans:

- If you intend to pay fees, but are unable to pay in full by the above stated deadlines, you must contact each Principal of the school(s) to which the fees apply and request a payment plan. The decision regarding whether a payment plan will be granted is made by each Principal.

### Fee Waivers:

Families who are not able to pay all or a portion of the fees due to financial issues must follow the following procedure:

1. The Principal will automatically waive the required student fees for those students for who qualify for free or reduced meals as verified through the following steps:
  - a. **The Parent/Guardian completes the "Free and Reduced Meals Application,"** which can found on our district website and is available in all of the district buildings, and turn it into the school office.
  - b. **The Parent/Guardian signs the "Sharing of Information with Other Programs" document,** which can also be found on our district website and is available in all of the district and school buildings. Please be sure to check the second line stating, "Yes! I do want school officials to share information from my Free and Reduced Meals Application to the McFarland School District Administration for purposes of school fees, text book fees, and field trip fee waiver or reduction." Please turn this form into the school office.
2. Parents/Guardians who do not qualify for Free or Reduced Meals may contact the Principal to request a fee waiver. The Principal may choose to grant a fee waiver based on the specific situation and any extenuating circumstances.