



May 26, 2016

Dear Parent or Guardian of Students Enrolled in Kindergarten:

Welcome to the McFarland School District, and Conrad Elvehjem Early Learning Center. Below is information related to transportation:

Thursday, September 1, 2016

- A special drop-off service will be offered for kindergarten students, who are eligible for transportation, to accommodate the 11:42am dismissal time. This special service does require parents to sign-up, if interested. Please call Nelson's by August 21st, if you would like your student to be transported for the early dismissal (608) 205-9040.

Friday, September 2, 2016 to end of school year

- **Students eligible for free bus service:**
For transportation to school the district operates a transportation service as required by law for students who live 2 miles or more from school or resides in an area that is designated in the district's unusually hazardous transportation plan.
- **Students Ineligible for free bus service:**
For students who reside within 2 miles of school, a fee-for-service program is available. Please see the school office or district website at www.mcfarland.k12.wi.us for the fee-for-service program document.

If you have questions about your distance from school to home or eligibility for school bus transportation, please contact Nelson's Bus Service at (608) 205-9040. For more information regarding transportation please see the district website at www.mcfarland.k12.wi.us.

Pick-up and drop-off locations must be consistent. A student may not be picked up or dropped off at a location that varies from day to day or week to week. For example, using one drop-off location on Mondays, Wednesdays and Fridays and a different one on Tuesdays and Thursdays is not allowed. However, a student may be dropped off at a different location after school than the location from which he/she was picked up before school, as long as this arrangement does not vary from day to day.

To promote and ensure safety, guest ridership is not allowed.

All kindergarten students must be received by a parent/guardian or a responsible adult who has been designated by the parents. For the safety of the children, kindergarten students will only be released off the bus when an adult is present. If the child(ren) is being supervised by a person other than a parent or guardian before bus pick-up or after bus drop-off please contact Nelson's Bus Service to notify them of those arrangements.

Please complete the attached form to **Nelson's Bus Service** **no later than July 15, 2016.**

Submit Form to:
Nelson Bus Service, Inc.
2862 Siggelkow Road McFarland, WI 53558
Email: McFarland@NelsonsBusService.com
Fax: (608) 205-9044

Please check the items in one box or the other that applies to your child

If your child is eligible for bus service, please complete this box:

My child lives 2 or more miles from school or lives in an unusually hazardous transportation area. I request that my child be provided transportation at the following times (check all that apply):

- Pick-up for the entire school year (September 1, 2016 – June 2, 2017)
- Drop-off for the entire school year (September 1, 2016 – June 2, 2017)
- No transportation requested

Or

If your child is not eligible for bus service, please complete this box:

My child lives within 2 miles from school. I request that my child be provided transportation at the following times using the fee-for-service program (see www.mcfarland.k12.wi.us for form):

- Pick-up for the entire school year (September 1, 2016 – June 2, 2017 for fee)
- Drop-off for the entire school year (September 1, 2016 – June 2, 2017 for fee)
- No transportation requested

If you select to have your child transported, please complete and submit the following information to Nelson's Bus Service **no later than July 15th.**

Name of child: _____

Home Address: _____

Parent / Guardian 1:

Parent / Guardian 2:

Name: _____

Relationship to Student: _____

Home Phone: _____

Cell Phone: _____

Work Phone: _____

Pick-up point: _____

Drop-off point: _____

Name of individual who will provide visible contact with the bus driver: _____

Relationship to child: _____

Phone Number: _____

Parent / Guardian Signature: _____ Date: _____

Please complete and return this form to Nelson's Bus Service **by July 15th!**

Submit Form to:
Nelson Bus Service, Inc.
2862 Siggelkow Road McFarland, WI 53558
Email: McFarland@NelsonsBusService.com
Fax: (608) 205-9044