

Dear Certified Staff—

We are no longer using a paper Internal Application. All applications must be through WECAN. Below is the web link for the **New WECAN website**. If you had a WECAN account on the old WECAN site, it was not transferred to the new site. If you don't have a WECAN account, it only takes a few moments to create. Below are the basic steps to take to create a WECAN account and apply for a position. Once you have created your WECAN account, you can use it for any internal or external position that is posted: <https://wecan.education.wisc.edu>

WECAN Wisconsin Education Career Access Network

Welcome to the Wisconsin Education Career Access Network employment application for K-12 Wisconsin schools.

Get started by logging in or creating an account!

WECAN is a nonprofit venture supported by fees from school employers set to cover expenses.

WECAN was created by a collaboration of Wisconsin school employers, teacher training colleges and teachers working through Wisconsin Association of School Personnel Administrators (WASPA). WECAN is managed and maintained by the School of Education at the University of Wisconsin-Madison.

Log In

- As an Applicant
- As an Employer
- As a College User

Email Address

Email

Password

Password

[Forgot your password?](#)

If you have a WECAN account, enter your email address and password☺

If don't have a WECAN account, create one here and follow the next steps☺

To create a NEW account, fill in the information asked for on the screen below. Once you have completed the registration, Click on Register

WECAN Wisconsin Education Career Access Network

Applicant Registration

★ Starred fields are required

First Name ★ Middle Init. Last Name ★

Phone ★ Alternate Phone

Password ★ Confirm Password ★

Personal Email ★ District Name (why?) District Email

Address ★ Address 2

City ★ State ★ Zipcode ★

CESA(s) of Interest (Map) (Employers By CESA)

1 2 3 4 5 6 7 8 9 10 11 12

Position(s) Seeking

★ Choose at least one

Certified Staff

- Administrator
- Pupil Services
- Substitute Teachers
- Teacher

Support Staff

- Assistant/Aide
- Bus Drivers/Transportation
- Clerical
- Coach
- Co-Curricula Advisory
- Community Recreation
- Computer Support
- Custodial/Maintenance
- Food Service
- Other

Make sure to enter McFarland School District and your school district email address. This information is required if you want to apply for Internal Vacancies.

After you have created your account and clicked on register, you will be directed to check your personal email account to confirm your registration. See the picture below

Account Confirmation Required

Thank you for registering for a WECAN account!
A confirmation Email has been sent to ' _____@gmail.com.'
Please check your Email and click the button to confirm your account.
Don't see the confirmation Email? Check your spam filter or junk mail for an email from help@wecan-help.education.wisc.edu.

WHAT NEXT?

- 1** Check your Email
- 2** Click the confirm button
- 3** Log in to WECAN

Below is what the confirmation email looks like

Inbox (441)
Starred
Important
Sent Mail
Drafts
Circles
More ▾

help@wecan-help.education.wisc.edu
to me ▾

Account confirmation required

Thank you for signing up on WECAN!
Please click the button to confirm your email address.

Confirm your WECAN account

Or cut and paste this URL into your browser:
https://wecan.education.wisc.edu/#/Account/Confirm/_o6z1JoBzr_THE-K81ZjrW2

Confirm your WECAN account and Log-in to your new account as an **Applicant**. See the Applicant Dashboard below. Select **Certified Positions** you are seeking and click on **save**.

Applicant Dashboard

Certified Staff

Select certified positions you are seeking.

- Administrator
- Pupil Services
- Substitute Teachers
- Teacher

Save

Support Staff

Get Started Applying!

Begin by updating these 3 items. Then search vacancies and apply!

- 1** Profile Information
- 2** Standard Application
- 3** Question Sets

Assistant/Aide, Bus Drivers/Transportation, Clerical, Coach, Co-Curricula Advisory, Community Recreation, Computer Support, Custodial/Maintenance, Food Service and Other

Follow the instructions by updating your *Profile Information*, *Standard Application* and *12 Standard questions*. Next, click on *Search for Vacancies*.

Applicant Dashboard

Certified Staff

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- 2 Standard Application
- 3 12 Standard Questions

[Search Vacancies](#)

Administrator, Pupil Services, Substitute Teachers and Teacher

Support Staff

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[Search Vacancies](#)

Assistant/Aide, Bus Drivers/Transportation, Clerical, Coach, Co-Curricula Advisory, Community Recreation, Computer Support, Custodial/Maintenance, Food Service and Other

To apply for internal Vacancies, enter **McFarland School District** in the Employer area and enter the Vacancy ID. Click on the **Search** button. Current Vacancies will appear at the bottom of the page after you have clicked on the Search button

Search Vacancies

Position Type(s)
 Administrator Pupil Services
 Substitute Teachers Teacher

License(s) Required
Any

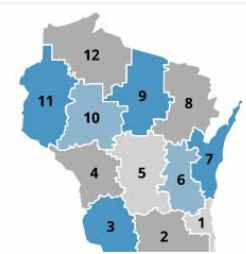
Employer
McFarland School District

Position(s) Seeking
 Full Time Part Time
 Summer

Vacancy Listing Modified
 All in last 30 days
 in last 60 days in last 90 days

CEA(s)
 1 2 3 4
 5 6 7 8
 9 10 11 12

Select a CESA to see employers



Search only within my district

[Clear All](#) [Search](#)

Vacancy ID	Position Title	Position Type	Employer	Appointment Type	Updated	Start Date	Deadline	Apply
2015	Test Teacher	Teacher	McFarland School District	Full Time	02/20/2017	02/24/2017	02/21/2017	Apply

Click on the **Green Apply** button to apply.