

Directions for requesting your transcript through Career Cruising

Step One: Go to www.mcfarland.k12.wi.us

Step Two: Under the schools tab, select McFarland High School

Step Three: On the right side of the page, under Quick Links, select CareerCruising- Student

Step Four: Login to career cruising using your MHS network login and password

Step Five: Select My Plan

Step Six: Select My Education

Step Seven: Select My Transcripts

Step Eight: Select Send Ad Hoc Transcripts then click through the steps to select your school